Here is a way to quickly send a message to your whole class... Email them from the D2L Classlist tool.

Your Course Classlist Tool

On your course Navbar, click into the Classlist tool.

1. Email Classlist

Email Classlist Button

If you want to send to the entire class, the quickest way is to click the Email Classlist button at the top of your Classlist tool.

View Classlist

Clicking Email Classlist gives you a page with a list of all your students. Click Send Email to add them to the Bcc list.
Compose Message

That should open a Compose message window,
1) with all your students listed in the Bcc
2) and with your course name in the subject line.
3) Type your message.
4) ClickSend.
You'll receive a copy in your GGC email. You will NOT see the recipients listed in Bcc (Blind carbon copy), but then neither will anybody else, which prevents recipients from copying the list for their own (perhaps not class-related) emails.

NOTE: Whenever you send to a group of recipients with the email addresses listed in the clear (in the To or Cc line), it is possible for anyone to copy those addresses and use them.

2. Email All or select Students from the Classlist

In your Classlist, you can also select all or specific students to email.

Students Per Page

In the D2L Classlist tool, be sure you are displaying everyone (that the pagination number is greater than the number of your students).
Select All (or Some)

Click the (select all) checkbox at the top of the list next to the email icon. That should select all your students. Or you can select specific students.

Select, Then Email

After selecting the recipients, click the Email icon next to the little (select all) checkbox.

Compose Message

That should open a Compose message window, 1) with all your students listed in the Bcc 2) and with your course name in the subject line. 3) Type your message. 4) Click Send.
You'll receive a copy in your GGC email. You will NOT see the recipients listed in Bcc (Blind carbon copy), but then neither will anybody else, which prevents recipients from copying the list for their own (perhaps not class-related) emails.

NOTE: Whenever you send to a group of recipients with the email addresses listed in the clear (in the To or Cc line), it is possible for anyone to copy those addresses and use them.
Your Sent Mail

D2L retains a copy of each message you send to a class or to individuals in your Sent Mail folder. However, we can't access Sent Mail from the Classlist tool. To see your Sent Mail, click the Message Alerts icon in the Navbar.

Message Alerts Area

In the Message Alerts area, select Email. (A "Compose New Message" window will open.)

Sent Mail Button

In the Compose New Message window, in the upper right, you'll see a "Sent Mail" button. (You don't need to compose anything, but this is where we have Sent Mail now.)

Click the Sent Mail" button to access all the messages you have sent from D2L. You can search by To: or Cc: recipient, Subject or Body text. NOTE: Bcc: Recipients will NOT be listed, so cannot be searched for.